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SECURITY INFORMATION

17 September 1953

MEMORANDUM FOR: Chief, Classification and Wage Division,
Personnel Office

ATTENTION : Mr. [REDACTED] 25X1A9a

SUBJECT : Reclassification of Nurse Position

1. It is requested that one of the five Nurse positions in the Medical Office which are classified in the GS-610-7 group be reviewed with view to raising the grade to GS-8.

2. The particular position in mind is that of the Nurse who is in charge of the health unit in Building J.. The incumbent of this position has certain additional responsibilities and duties which, it is felt, merit the increased grade.

25X1A9a 3. An outline of the duties and responsibilities of this position is attached. For additional information the undersigned (X-3347) or Mrs [REDACTED] (X-2300) should be contacted.

25X1A9a
[REDACTED]

Enclosure a/s

ASD/MO/WEW:rg

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